# **Animal Control Officers’ Association Ct Municipal**

Meeting Minutes February 15, 2022

**Call to order:** President Elease McConnell called the meeting to order at 6:04pm

**Officers in attendance:** President Elease McConnell, Vice President Ryan Selig, Treasurer Gail Petras, & Secretary Brenda Pflugbeil

**Members in attendance:** Gina Gambino, Charles Dellarocco, Jerry Casida, Barbara Godejohn, Denise Ford, Jennifer Abalan, Jadira Sanchez, Jennifer Wallace, Ray Zagurski, Jenny Wallace, Jillian Cappabianca, Gary Wilson, Daun Kowalski, Les Archer, Kim Gulino, Judy Umsted, Tina Binheimer, Melissa Seeley, Steve Rupsis, Denis Day

**Approval of minutes from last meeting:** Motion made by Tina Binheimer, second by Ryan Selig. **Motion carried.**

**Officers’ reports:** Treasurer Gail Petras reports a balance of $24,235.82. A motion to accept by Ryan Selig, second by Brenda Pflugbeil. **Motion Carrier.**

**Committee reports & staff:** Welcome Chuck Dellarocca as our Legislative member. Chuck will only pass legislative information to us.

State amended Monthly ACO Reports. Elease states the State DOA is responsible to train Ct ACO’s on the changes they made to them.

Please bring the Legislative Letter to your Union and address it with them.

**Old business:** none

**New business:** The next meeting will be March 15, 2022, at 6:00pm, held at the Farmington Police Department located at 319 New Britain Avenue in Unionville and will also be available via Zoom.

We want to maximize use of our CMACOA Website. Please check it for meeting dates, times, locations, and other information. We will also use Facebook and e-mail.

We need a Social Media Person. If you know anyone ask them to contact us.

Les Archer is creating a contact/phone tree. Please let him know the best way to reach you so we can get our information to you. Hopeful small town ACO’s get more involved. Contact Les at [k9.control@yahoo.com](mailto:k9.control@yahoo.com)

CMACOA Dues will increase to $25.00 a year. There will also be a separate fee for non-members. We will create a way to pay dues online with a credit card. Your department should pay this fee for you. Speak up for yourself if they do not.

The new by-law has a mandatory 5% quorum. Les thinks we should review/revise this.

The next vote for board members will be September 2023.

Volunteer of the year, none, is up to the individual towns.

ACO of the Year Award for 2021 has closing date of the 23rd. The past ACO’s of the year get to choose the new one from the nominees. Do we want to keep it this way? We need guidelines set so our nominations meet our mission statement. ACO of the year vote submissions go to: [info@ctaco.org](mailto:info@ctaco.org) Not to CMACO secretary.

We need to set up guidelines with clear submission dates for ACO of the Year.

Update & improve information on Paul Denault and Theresa Foss. Barbara Godejohn will work on Paul, and Brenda Pflugbeil to work on Terry.

2022 conference topic and speaker submissions needed. Gail said museum fee has increased. Les suggested Food trucks. Steve R to investigate venue with less of a budgetary impact and get board that information in by July/August.

If conference has one main topic, it should be three hours in length. We may also have two topics each an hour and a half.

Ideas for topics were Crime Scene Photography, Civil Liability for Animal Control Officers, Basic Crime Scene Evidence Collection, having a mock trial.

We will continue to discuss conference topics at our next meeting. Chuck, Steve, and Jenny to look into their ideas further and update at the next meeting.

Submit your topic ideas to: [info@ctaco.org](mailto:info@ctaco.org)

Topic submissions should include your name, contact information and, topic suggestion, instructor’s name, their cost including travel, and how we contact the instructor.

**Adjournment:** The meeting adjourned at 8:00pm. Motion moved by Gail Petras, and second by Elease McConnell. **Motion carried**

Respectfully submitted by: Brenda Pflugbeil

CMACOA Secretary